



CORRELIEU SECONDARY SCHOOL

850 ANDERSON DRIVE QUESNEL BC V2J 1G4
PHONE 250.992.7007 FAX 250.992.8476 WEBSITE www.css28.com

MARISSA KNAUF, B.Ed., M.Ed.
Principal

SHANE MUMMERY, B.Ed., M.Ed.
Vice-Principal

Dear Parents/Guardians

We are looking forward to next week's return of students to Correlieu! Before students return, we have several changes to our Health and Safety protocols and to our bell schedule in order to accommodate these changes. We also would like to share some important information regarding Functional Closures and teachers' Continuity of Learning Plans.

Functional Closure

Over the past week we have been working on understanding what a Functional Closure is and how to prepare for one should it occur at Correlieu. A Functional Closure is something that could happen should the school or District not have enough teaching staff, administrators, support staff and bus drivers in a school in order for the school to run. Our staff has been working on creating improved Health and Safety protocols and "Continuity of Learning Plans" this week in order to try to mitigate the spread of COVID in our school and also to have plans in place to prevent the interruption of learning should we need to have students work from home due to a school closure.

Health and Safety Plan

Correlieu will be moving to a temporary bell schedule change beginning on Monday, January 10th. During this time we will only run two blocks per day, one in the morning, and one in the afternoon. This will reduce the number of times that students are in the hallways at the same time. **On the following page** is the new bell schedule and block rotation for next week. The bell schedule and block order for the rest of January will be sent as an attachment to this email.

In addition to the bell schedule changes, we will be asking students to:

- Wear their masks properly while in the building, including washrooms and change rooms, unless they are in participating in a high intensity activity in PE class or on a sports team.
- Wash and/or sanitize their hands frequently, and before drinking and eating
- Only eat and drink while sitting or standing still
- Follow the maximum capacity limits for washrooms, change rooms and other locations that may have notices posted in the building



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* Week of Jan. 10 *					
CSS TIMETABLE/BLOCK ROTATION					
	MONDAY Jan. 10	TUESDAY Jan. 11	WEDNESDAY Jan. 12	THURSDAY Jan. 13	FRIDAY Jan. 14
8:20 AM	WARNING BELL				
8:30 – 11:20 AM	A	C	B	D	A
11:20 – 12:10 PM	LUNCH				
12:10 – 2:48 PM	B	D	A	C	B

Continuity of Learning Plan

This week teachers have been working on preparing Continuity of Learning Plans in order to have a plan in place for students should we have to temporarily close the school due to COVID or a student was off due to COVID. Some teachers have already begun to email home their plans. Teachers should be communicating their plans with parents within the next week. If you don't receive an email from any of your teachers, or from our office, and are reading this on our FACEBOOK page, please contact larissakitamura@sd28.bc.ca to have your email information updated. Just a reminder, should we need to switch to learning from home that this will be temporary. **Once we return to school, students must attend, as we do not provide full time online learning at Correlieu. Students who are off due to illness should work from home for no longer than 10 days, unless a doctor's note was provided, or a prior arrangement has been made.**

Thank you for your continued support,

Marissa Knauf