



Correlieu Secondary School (Student)  
COVID-19 Communicable Disease Health and Safety Plan (January 2022)

*\*This document builds upon the*

PROVINCIAL COVID-19 HEALTH & SAFETY GUIDELINES FOR K-12 SETTINGS

## Personal Measures

### Daily Health Checks

Staff, parents and students will be regularly reminded of their responsibilities to complete a Daily Health Check and are provided with resources on how to complete one (e.g., [K-12 Health Check](#) app).

The daily sign in will confirm the staff/visitors completion of the Health Check.

- Staff will be reminded weekly of responsibility to complete the Health Check daily

### Stay Home When Sick / What To Do When Sick

Students, staff or other adults must stay home if they are required to self-isolate. Additional information on self-isolation requirements and support is available from BCCDC.

Students, staff or other adults should stay at home when sick, as this is one of the most important ways to reduce the introduction to and the spread of COVID-19 in schools. The following resources provide guidance regarding specific symptoms of illness:

- Parents/caregivers and students can use [the K-12 Health Check](#) app
- Staff and other adults can refer to BCCDC's [When to get tested for COVID-19](#)
- Staff, students and parents/caregivers can also use the BCCDC online [Self-Assessment Tool](#) , call 8-1-1 or their health care provider.

### Symptoms Develop at School

Some students or staff may not be able to be picked up immediately. Schools will have a space available where the student or staff can wait comfortably and is separated from others (at least 2M), and provide the student or staff with a mask if they do not have one.

Schools must provide supervision for younger children. Supervising staff should wear a non-medical mask and face shield if they are unable to maintain physical distance, avoid touching bodily fluids as much as possible, and practice diligent hand hygiene.

Staff responsible for facility cleaning should clean and disinfect the surfaces/equipment, which the person's bodily fluids may have been in contact with while they were ill.

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**Returning to School After Illness**

When a staff member, student or other adult can return to school depends on the type of symptoms they experienced (as indicated in the [K-12 Health Check](#) app and BCCDC [When to get tested for COVID-19](#) resource, if a COVID-19 test is recommended, and the type of illness they had (e.g. COVID-19 or other illness). See [Appendix A COVID-19 Symptoms, Testing & Return to School](#) for more information regarding what to do when experiencing COVID-19 symptoms.

Students and staff who experience symptoms consistent with a previously diagnosed health condition (e.g. seasonal allergies) can continue to attend school when they are experiencing these symptoms as normal. They do not require re-assessment by a health-care provider and should not be required to provide a health-care provider note. If they experience any new or unexplained symptoms, they should seek assessment by a health-care provider.

Students or staff may still attend school if a member of their household develops new symptoms of illness, provided the student/staff has no symptoms themselves. If the household member tests positive for COVID-19, public health will advise the asymptomatic student/staff on self-isolation and when they may return to school.

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**Hand Hygiene & Respiratory Etiquette**

| When Student Should Perform Hand Hygiene:   | When Staff Should Perform Hand Hygiene:   |
|---|---|
| <ul style="list-style-type: none"><li>▪ When they arrive at school.</li><li>▪ Before and after any breaks (e.g., recess, lunch).</li><li>▪ Before and after eating and drinking (excluding drinks kept at a student's desk or locker).</li><li>▪ Before and after using an indoor learning space used by multiple classes with shared equipment.</li><li>▪ After using the toilet.</li><li>▪ After sneezing or coughing into hands.</li><li>▪ Whenever hands are visibly dirty.</li></ul> | <ul style="list-style-type: none"><li>▪ When they arrive at school.</li><li>▪ Before and after any breaks (e.g. recess, lunch).</li><li>▪ Before and after eating and drinking.</li><li>▪ Before and after handling food or assisting students with eating.</li><li>▪ Before and after giving medication to a student or self.</li><li>▪ After using the toilet.</li><li>▪ After contact with body fluids (i.e., runny noses, spit, vomit, blood).</li><li>▪ After cleaning tasks.</li><li>▪ After removing gloves.</li><li>▪ After handling garbage.</li><li>▪ Whenever hands are visibly dirty.</li></ul> |

Hand cleaning facilities are available and accessible throughout the school and are well maintained. Diligent hand hygiene will be promoted to staff and students regularly.

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## Personal Protective Equipment

### Masks

Staff, adult volunteers, visitors, and **students K-12 will** wear a non-medical mask or face covering (a “mask”) according to the guidelines or applicable public health orders/recommendations. If wearing a face shield a mask is also required to be worn.

Masks are available for those who have forgotten theirs.

Exceptions to the mask requirements for staff, students and visitor can be found in the [Provincial COVID-19 Communicable Disease Guidelines for K-12 Settings – Updated October 1, 2021](#) on page 19.

## Supportive School Environments

### Personal Space

Strategies are in place to encourage staff and students to consider and respect others personal space. Personal space is the distance from which a person feels comfortable being next to another person. Physical distancing of 2M is no longer a requirement.

- **Avoid crowding**

## Public Health Measures

### Attendance & Record Keeping

Staff and visitor sign in and confirmation of completion of the daily health check is required at all sites. A list of the date, names and contact information for all visitors and staff who entered the school will be kept for 45 days.

Accurate class and bus lists will be maintained and kept for at least 45 days.

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## Environmental Measures

### Ventilation and Air Exchange

All HVAC systems are operated and maintained as per standards and specifications, and are working properly. Filters have been upgraded and will be regularly monitored and replaced.

Use of portable air conditioners and fans in unventilated spaces with doors and windows closed should be avoided. Risk mitigation strategies are identified for excessive heat events or times of poor air quality.

## Procedures

### Mornings

- Students who are driving to school or getting rides from parents are encouraged to arrive at 8:20 a.m.
- Students will stop and sanitize their hands at a hand sanitizing station before proceeding to their classes
- **No loitering (hanging out) in the halls or washrooms**
- Walk on the right side of the hallways with mask on remembering to respect others personal space and follow the traffic arrows.
- Masks are mandatory and to be worn in all indoor settings. This includes hallways, common areas, classrooms, washrooms etc.
- Students who have a spare should remain at home if at all possible, or must be in the library or Career's Center
- The Youth Care Worker, Indigenous Support and Counselors are available by appointment only
- Students need to bring all supplies with them to school. Students are encouraged to bring their own technology as there is limited technology available at the school. Appropriate cleaning protocols will be put in place for technology use.

### Lunch Procedures

- Students will wash or sanitize their hands before and after eating lunch
- Students will be encouraged to eat their lunch outdoors on sunny days in small groups.
- Students are not to share food or drinks.
- Students who are part of the District Lunch Program will continue to be provided lunch (Room 305).
- At the end of lunch students will wash or sanitize their hands and go directly to their classes.
- **Students will eat in small groups in the school. Tables and chairs are located throughout the school so students can spread out.**
- **Students will eat and drink in a stationary setting (no walking while eating or drinking).**

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## End of the Day

- Students will sanitize their hands as they exit the building via the nearest exit door to their afternoon class.
- Weather permitting, students will wait outside for their bus or ride.
- Students are encouraged to respect other individual's personal space and wear a mask when physical distancing is not possible.

## Library

- Enter via the north entrance, Exit via the south entrance (door next to check out desk)
- Students must physical distance in the library
- Respect personal space
- Place computers on the table in front of the circulation desk, so they can be disinfected before being put away.
- The library office is off limits to everyone except librarian, admin, and custodians.
- The library printer will be sanitized regularly by librarian

## Washroom Procedures

- When entering and exiting the bathroom, remember to respect personal space. After using the bathroom, wash your hands and leave quickly. Do not congregate / loiter / hang out in washrooms.
- No more than 6 students at a time in the washrooms on Main, and no more than 3 students in the washrooms on 6th Ave.

## Administrative Measures

### Cleaning and Disinfecting

Cleaning practices will include:

- Frequently touched surfaces (those touched by larger numbers of people) are cleaned and disinfected at least 1x/day.
- Surfaces touched by fewer people are cleaned 1x/day.
- Practices will be in place to clean and disinfect frequently touched surfaces when they are dirty.
- Other general cleaning occurs in line with regular practices.
- Practices are in place to clean and disinfect any surfaces a person's body fluids have contacted after they have displayed symptoms of illness.

### Gatherings and Events

School extracurricular and social gatherings and events (including those occurring within and between schools) are in line with those permitted as per relevant local, regional, provincial and Federal health recommendations and Orders.

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Hold school gatherings and events (e.g., assemblies, parent-teacher interviews, etc.) virtually.

- If gatherings and events must be in-person (e.g., inter-school sports game, theatre productions), minimize the number of people in attendance as much as possible, do not exceed 50% operating capacity, and do not allow spectators.

### **Space Arrangement**

During breaks and other unstructured time in indoor settings, strategies will be in place to help ensure there is enough space available to prevent involuntary physical contact.

### **Staff Spaces Only**

K-12 schools and other worksites will implement the following strategies:

- Utilize floor markings and signage to direct traffic flow and prevent crowding (e.g. in the break room, by the photocopier, etc.).
- Gatherings must also occur in line with those permitted as per relevant local, regional, provincial and federal public health recommendations and Orders and any related WorkSafe BC guidance.
- Hold staff-only gatherings virtually (e.g., staff meetings, in service and professional development).

### **Visitors Access/Community Use**

Schools will go back to locking entrance doors.

Parents and visitors must make appointments to enter the school.

Visitors will be limited to those that are supporting activities that are of direct benefit to student learning and wellbeing.

Visitor access to schools may be restricted by local or provincial public health orders or recommendations from a medical health officer. See the [Regional Differences](#) section for more information.

Schools are responsible for ensuring that visitors are aware of communicable disease protocols and requirements, and have completed a daily health check, prior to entering the school.

Information on communicable disease protocols and requirements for visitors should be posted by the entrance to the school and included in communications to students and families.

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All visitors must wear a non-medical mask when they are inside the school. See the [Personal Protective Equipment \(PPE\)](#) section for more information, including exceptions to mask requirements for visitors.

Where possible, visitor access should be limited to those areas required for the purpose of the visit (e.g. school office for drop-off/pick-up of items, gymnasium for a sports event, etc.).

Parents/caregivers are encouraged to drop-off/pick-up students outside of the school.

Parents/caregivers and other visitors should respect others personal space while on school grounds including outside.

### **Curriculum, Programs and Activities**

For music and physical education (and other subjects as necessary), prevention practices specific to the activity can be found in the [Provincial COVID-19 Communicable Disease Guidelines for K-12 Settings – Updated October 1, 2021](#) on page 26.

Local day field trips will be considered by school health and safety and district administration.

Local and international field trips will occur in line with those permitted as per relevant local, regional, provincial, and Federal public health recommendations and Orders for local and/or international travel.

### **Student Transportation**

Bus cleaning practices will include:

- Frequently touched surfaces on school buses will be cleaned and disinfected at least 1x/day.
- Surfaces touched by fewer people are cleaned 1x/day.
- Practices are in place to clean and disinfect frequently touched surfaces when they are dirty.
- Other general cleaning occurs in line with regular practices.
- Practices are in place to encourage bus drivers and passengers to practice hand hygiene before and after trips.

Bus passengers will be spread out if empty seats are available.

Bus windows are opened when the weather allows.

Bus drivers, adult volunteers and visitors, and students K-12 will wear masks according to the guidelines or applicable public health orders/recommendations.

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Carpooling - for carpooling related to school activities, students, staff and other adults must follow the mask requirements. Spread out vehicle occupants as much as possible. Travel with the same people whenever possible. Hand hygiene before and after trips.

### **Food Services**

Food services (e.g., meal programs, cafeterias, fundraisers, etc.), are following regular operational and food safety practices.

Schools should continue to emphasize that food and beverages should not be shared.

Students in need of a breakfast snack will be able to pick up a food off of tables located just past the sanitizing station.

### **Community Use of Schools**

Community use of school facilities is aligned with related public health guidance, recommendations and Orders. Safety plans are required from user groups.

### **Water Fountains**

The use of water fountains is not limited. Fountains will be cleaned/disinfected daily. It is recommended that all staff and students bring their own water bottle.

### **Extracurricular**

Intra- and inter-school extracurricular activities and special interest clubs can occur in alignment with the guidelines in this document and requirements of relevant local, regional and provincial public health recommendations and Orders for community gatherings and events.

- Respect personal space
- Extracurricular sports tournaments are paused.
- No spectators are allowed at this time.

### **School Sports**

School sports will begin and follow the Provincial COVID-19 Communicable Disease Guidelines for K-12 Settings – Updated October 1, 2021 guidelines as well as B.C. School Sports and VIA Sport guidelines.